



AV Requirements

Eliz will travel with an iPad to play her Keynote slides in 16:9 ratio. She will supply the appropriate dongle to connect with the projector via VGA or HDMI. Eliz will also supply an external hard-drive with a backup of her presentation in Keynote and PowerPoint.

The client will provide the following:

- LCD Projector of at least 1000 lumens
- Connection to sound system or speakers for audio generated by I-pod and computer
- Onsite A/V support to troubleshoot before and during the presentation
- A projection screen measuring 8 feet or larger.
- Wireless over-the-ear or lavalier microphone.
- Speaker's Riser or platform for groups larger than 100
- Seating arranged to: make a wide room rather than a long room have all chairs face Eliz, or leave enough room between tables so that chairs may be turned after eating.
- A well-lit room, with extra lighting in the area where Eliz will speak, if necessary.
- Lighting over the screen darkened

Eliz's program MAY NOT BE RECORDED or Broadcast. Contact Eliz prior to the event for permission to record. If recording takes place Eliz requires a master copy in HD 1080p within 10 days and retains copyright to the recorded content. No distribution of such recording may be made without separate written agreement with Eliz.